



SETTI D. WARREN
MAYOR

City of Newton, Massachusetts
Office of the Mayor
DRAFT

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February 24, 2012

Ms. Kathryn DeCristofaro
Senior Field Coordinator
Massachusetts School Building Authority
40 Broad Street
Suite 500
Boston, Massachusetts 02109

Dear Ms. DeCristofaro:

In accordance with 963 CMR 2.00, attached for your review and approval is the membership of the School Building Committee for the A.E. Angier Elementary School located in the City of Newton. The Committee was formed in accordance with the provisions of all applicable statutes, local charters, by-laws and agreements of the City of Newton. Committee Members include the following:

(Please provide name, title, address and phone number of each member. Also, please indicate whether the member has voting power. Some categories may have more than one name. All members must be included)

Designation	Name and Title	Address	Phone Number	Voting Member
SBC member who is MCPPO certified*	Jennifer Hill**	Newton City Hall 1000 Commonwealth Ave. Newton, MA 02459	617.796.1100	
Local Chief Executive Officer	Setti Warren Mayor	Newton City Hall 1000 Commonwealth Ave. Newton, MA 02459	617.796.1100	
Administrator or Manager ^{i*}	Robert Rooney COO	Newton City Hall 1000 Commonwealth Ave. Newton, MA 02459	617.796.1100	X
School Committee Member (minimum of one)	Jonathan Yeo	Education Center 100 Walnut Street Newton, MA	617.559.6100	X
Superintendent of Schools	David Fleishman	Education Center 100 Walnut Street Newton, MA	617.559.6100	
Local Official responsible for Building Maintenance	Stephanie Gilman Commissioner of Public Buildings	52 Elliot Street Newton, MA 02461	617.796.1600	X
Representative of Office authorized by law to construct school buildings	Stephanie Gilman Commissioner of Public Buildings	52 Elliot Street Newton, MA 02461	617.796.1600	

School Principal	Loreta Lamberti	Angier Elementary School 1697 Beacon Street Waban, MA 02468	617.559.9320	X
Member knowledgeable in educational mission and function of facility	Joseph Russo Assist. Super. for Elementary Ed.	Education Center 100 Walnut Street Newton, MA	617.559.6100	
Local budget official or member of local finance Committee	Maureen Lemieux CFO	Newton City Hall 1000 Commonwealth Ave. Newton, MA 02459	617.796.1100	X
Members of community with architecture, engineering and/or construction experience	Arthur Cohen, AIA Design Review Committee - Chair	79 Warren Street Newton, MA 02459	617.547.2200	
School Committee Chair	Claire Sokoloff School Committee Chair	Education Center 100 Walnut Street Newton, MA	617.559.6100	
School Committee Member Structural Engineer	Steven Siegel School Committee Member	Education Center 100 Walnut Street Newton, MA	617.559.6100	X
School District Official Finance & Operations Oversight	Sandra Guryan Dept. Super. / CAO, School Dep.	Education Center 100 Walnut Street Newton, MA	617.599.9027	X
Board Of Alderman Financial Management	Ruthanne Fuller Alderman	Newton City Hall 1000 Commonwealth Ave. Newton, MA 02459	617.738.5311	X
Board of Alderman Angier District	John Rice Alderman	Newton City Hall 1000 Commonwealth Ave. Newton, MA 02459	617.201.7088	X
Board of Alderman	Leonard J. Gentile Alderman	Newton City Hall 1000 Commonwealth Ave. Newton, MA 02459	617.527.5446	X
President of the Waban Improvement Society (Angier District)	Theresa Fitzpatrick Local Resident Appoint by Mayor	1935 Beacon Street Waban, MA 02468	617.332.1654	X
Angier School PTO Co-President	Emily Prenner Local Resident Appoint by SC	189 Carlton Road Waban, MA 02468	617.969.0897	X
SBC Staff Associate City Solicitor	Ouida C. M. Young Associate City Solicitor	Newton City Hall 1000 Commonwealth Ave. Newton, MA 02459	617.796.1240	
SBC Staff Mechanical Engineering Facilities Management	Joshua Morse Dir. of Operations Public Buildings	52 Elliot Street Newton, MA 02461	617.796.1600	
SBC Staff Mechanical Engineer	Michael Cronin Chief of Operations School Department	Education Center 100 Walnut Street Newton, MA	617.599.9001	
SBC Staff City Planning	Carol Chafetz Dir. of Env. Affairs School Department	Education Center 100 Walnut Street Newton, MA	617.599.9010	
SBC Staff Architecture, Project Management	Alex Valcarce, AIA Project Manager Public Buildings	52 Elliot Street Newton, MA 02461	617.796.1600	

Listed below is the past performance of the school building committee, the building committee (temporary or permanent), or any other committee responsible for oversight, management, or administration of the construction of public buildings and its individual members:

Public buildings in the City of Newton are constructed in accordance with the City's Ordinances, specifically Chapter 5. The Commissioner of Public Buildings is responsible for the construction, alteration, repair and maintenance of all public buildings except as otherwise provided for by the charter of the city.

The Designer Selection Committee makes recommendations to the mayor whenever an architect is engaged by the city. The designer selection committee makes at least three recommendations to the mayor from the responses to the request for proposals advertised by the city. The committee is composed of six residents of the city, three of whom are appointed by the mayor, and three of whom are selected by the board of alderman. For school projects three additional members are selected by the school committee.

A Design Review Committee (DRC) coordinates the design review process for any public building within the city. The DRC is composed of twelve permanent voting members, four appointed by the mayor, four appointed by the board of alderman, four selected by the school committee, and two voting members from within the community of each facility under review.

The DRC reviews project programs, scopes, plans, specifications and other such documentation to ascertain that proposed design solutions comply with facility program requirements. In doing such reviews the committee considers alternate solutions as it deems appropriate, and makes recommendations with respect to site planning, building design or construction that contribute to the efficient use and conservation of natural resources and energy.

The DRC provides site plan approval and recommends to the Board of Alderman that a project should be presented at a public hearing before the Public Facilities Committee for site plan approval in accordance with the city's ordinances. The DRC also provides certifications to the Public Buildings Commissioner when final plans and specifications meet a project's intended program requirements prior to advertising for public construction bids.

Proposed building and site plans for municipal buildings and facilities are also reviewed by the Department of Planning and Development for consistency and compatibility with the city's comprehensive plan and pertinent planning studies.

All public building projects and funding appropriations must be approved by the Board of Alderman and its Public Facilities Committee, Programs and Services Committee, and Finance Committee.

After approval of this committee by the Authority, the City of Newton will notify the Authority in writing within 20 calendar days of any changes to the membership or the duties of said committee.

Sincerely,

Setti D. Warren
Mayor

Approved by MSBA

Date

ⁱ Please attach the certification from the Office of the Inspector General demonstrating completion of the MCPPO Program.

****Coursework completed and certification paperwork in process.**

ⁱⁱ "Administrator or Manager" refers to a Town Administrator, Town Manager, or to an equivalent position.